



## PEOPLE TIME MANAGEMENT

Time and Attendance Management Software to suit any business

Developed with ".net" technology, when integrated with Zucchetti Axess terminals is the **ideal solution for T&A process automation**, as well as an accurate management of employees worked hours.

PTM Time & Attendance system, thanks to its configuration parameters, is the solution that suits small to large class complex organizations, **such as banks, hospitals, state or municipal institutions** up to thousands of employees.

**It reduces personnel management costs.**

**PTM Main features:**

- Stores IN/OUT transactions of each employee

- Highlights all anomalies in the pre-assigned work behaviour patterns
- Administrators can view and manage personnel's time and attendance data
- Facilitates data management and its extraction for statistic purposes
- File generation for payroll systems
- Pre-set reports and custom report generation according to labour regulations and requirements
- Manages any type of working hours according to labour contract requirements

# PEOPLE TIME MANAGEMENT



## ADVANTAGES

### Easy installation and set up

PTM is easy to set up. On first installation a pre-set sample configuration is provided.

### User friendly

A complete user's manual and an intuitive interface make the learning path of routine operations and methodology easier

### Maximum flexibility

PTM can manage any type of working hours timetable, it recognizes automatically each employee's timetable assigned by matching it with the employee's clock IN/OUT transactions.

### Flexible reporting

Reports can be printed at any time, by any enabled user and for any department.

### Multilingual

PTM is multi-language.

### Three different possibilities of data management

Each report can be viewed on the PC screen, printed or saved as a file.

### Fixed and flexible shift pattern assignment

Fixed working hours as well as flexible ones can be assigned to each employee. The employees clock IN/OUT according to their own assigned schedule, and the software processes the total worked hours. Rounding up rules can be set on the basis of specific time allowances (within a defined time interval) applied to starting times or the total worked hours.

### Unlimited management

All data is available at any time for the generation of reports.

### Data Import/Export

PTM enables the import/export of data from third party's systems.

### Network installation

The archives of PTM may also be kept in a network folder. This gives more security. Backups can be done any time.

### Chronological data archives

Data that is not frequently used can be stored chronologically in a dedicated file. This provides better software performance and efficiency. The stored data can be retrieved and reviewed any time.

### Multi-user

PTM is multi-user.

### Integration

PTM includes the communication with Zucchetti Axess compatible terminals, but also with data collected from third party's terminals.

The processed T&A data can be exported to payroll systems.

## Operating Systems:



## Processor:

- Pentium III (or upper)

## Database:

- Microsoft MSDE/Sql Express
- Microsoft SQL Server 2000/2005
- MySQL

## Memory:

- 512 Mb RAM

## TECHNICAL REQUIREMENTS